

I N T A P S Y

**International Association of Psychodynamic Psychotherapists
P O BOX 571, LONDON SW5 9SP**

DIPLOMA IN PSYCHOTHERAPY

COURSE BROCHURE

Vocational Training for Professional Practice

Creating opportunity for employment for learners, releasing their potential through practical training and helping them in achieving excellence in their vocational practice.

Web site: www.intapsy.com

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Background

INTAPSY (pronounced Intra-psy as in psychiatry, psychic, psychoanalysis, psychology, psychotherapy, etc.) is a training provider for vocational training in psychoanalytic psychotherapy and membership of an international association of independent psychotherapists under the World Council of Psychotherapy and the European Association of Psychotherapy.

As Europe comes closer together, psychotherapy needs a more global appeal and learners have a great need for training and support that will enable them to work anywhere in the world. *INTAPSY* is a registered member of the World Council of Psychotherapy (WCP), the European Association of Psychotherapy (EAP).

Please Note:

There is an ongoing talk between the psychotherapy organisations and a government body, **Health Professional Council**, for this body to be the regulator of all psychotherapy organisations and psychotherapy practice in the United Kingdom. At the moment there is no organisation in the United Kingdom which has government mandate to be the regulator of psychotherapy practice in the United Kingdom. Although some organisations have 'British' or 'UK' in their names, this does not suggest government approval or support as these bodies are merely pressure groups acting for their own interests. The fact that there are several competing organisations claiming to be the regulator of psychotherapy shows that there is no legitimate regulator at the moment. Every psychotherapy training organisation in the United Kingdom is independent and can equally lay claims to being the regulator of psychotherapy in so far as it has an organized and structured training programme. When the talk with the government body is successful, *INTAPSY* will be part of this body as well as part of the World Council of Psychotherapy.

INTAPSY is very actively involved with the promotion and maintenance of an international training standard in psychotherapy. It provides an integral, specialised vocational training in psychodynamic psychotherapy, counselling and hypnotherapy.

A Vocational Training Provider

INTAPSY is a **vocational training provider** who is working with the major goal of *creating opportunity* for employment for learners through their vocational training, *releasing their potential* for analytic work through the preparatory training analysis and helping learners to *achieve excellence* in their vocational practice by their thorough, practical, therapeutic knowledge.

INTAPSY psychotherapy training course leads learners straight into employment in their own professional practice at the successful completion of their training!

The aim of the Training Course

The aim of the course is to give learners a First Class hands-on vocational training, support and guidance which will enable them to set up in professional practice and work for themselves as psychotherapists, if they wish to do so, after their training,

The emphasis on the course is on giving the learners a serious professional training and sound intellectual education in the principles and method of psychodynamics and in the ethical issues of professional practice, encouraging learners to be familiar with the views of the leading pioneers of analytic psychotherapy and the role of psychotherapy in modern society.

The training is practical and professional and the course leads the learners to attain a very high standard of professional and ethical integrity within psychotherapy. This gives them the confidence to work for themselves by setting up in private professional practice at the successful completion of the course, if they wish to do so.

Introduction of the Training Course

The training course began in October 1994 on a one to one basis and there was an option of joining a very small group. The same system exists today with the addition of distance learning for the convenience of learners who are unable to make personal attendance. Every learner is given adequate training, supervision and support.

The Strasbourg Declaration on Psychotherapy

A section of the Strasbourg Declaration on Psychotherapy 1990 states that “A full psychotherapeutic training covers theory, self experience and practice under supervision, so that adequate knowledge of various psychotherapeutic processes is acquired” (Strasbourg 21 October, 1990).

This declaration is incorporated in the professional training standards of the World Council for Psychotherapy (WCP) and the European Association of Psychotherapy (EAP) constitution, section 4.1.3.4 (1997). *INTAPSY* training course adheres rigidly to both the Strasbourg Declaration on Psychotherapy and the training standard of the WCP and EAP. The course structure consists of four components as follows.

- ❖ The taught programme supported by an extensive reading list.
- ❖ The pleasant experience of the preparatory analysis.
- ❖ The learner’s practical, clinical work with clients.
- ❖ The learners supervised research work.

The Taught Programme

This is an exploration of depth psychology and the theories of the leading pioneers of psychoanalysis. The learners attend for one to two evenings per week or by distance learning. Full time learners have more assignments and consultations during the day. Learners are taught how to produce good quality essays and are expected to produce three essays each of which should be 3000 words long on each term. Alternatively they may choose to produce one essay of 5000 words long on each term. Learners are given an extensive reading list of scientific literature on the subject and are taught to be familiar with topical issues in psychotherapy.

The Preparatory Clinical Analysis

Each learner must undergo clinical analysis as a preparation for professional practice. This is a necessary requirement for admission to the course. This analysis is undertaken by an *INTAPSY* training analyst. The course tutor is also a training analyst. The preparatory analysis helps the learners to see the links between clinical practice and theoretical work.

The Learners Clinical Work with Clients

Depending on competence and progress through the course, the learner is slowly introduced to clients through a series of public lectures in which the learner is the lecturer. This helps to promote confidence and give expertise to the learner. The learner's clinical work is carried out under supervision. The meeting of learners and clients takes place after the completion of the final essay when the learner is fully ready to embark on private practice.

The Learners Supervised Research Work

Each learner must carry out a small research work on any topic in psychotherapy. The final examination is an essay of 15,000 words based on the learners research work. The learner is given full guidance on choosing a research topic, adequate supervision and help on the research work and in the preparation of the research essay.

The Duration of the Course

The course is a professional practising diploma course which incorporates both the topics and the friendly atmosphere of the original symposium mentioned above and it is held in a relaxed environment of a clinic. The course is very flexible and the routes of entry are as follows.

- ❖ Distance Learning route where learners study from the comfort of their own homes. Lessons are sent by post and guidance given throughout the training.
- ❖ Part Time route which lasts for four years.
- ❖ Full Time route which lasts for two years..

At the moment our tuition method is in the same style as at Birkbeck College, University of London. Lectures are held only in the evenings. Full Time learners are given more work and they receive more supervision because they can work freely during the day and attend for tuition in the evening. The Distance Learning route is similar to studies with the Open University.

However there is no pressure on the learners to complete the course on any fixed time. Learners may complete the course according to their competence. Learners must show dedication and commitment to hard work in order to be allowed to continue on the course. The course is completed when the candidate submits the final research essay of 15,000 words. Adequate help is given to learners in the preparation of this essay.

The Requirements for Admission

The essential requirement for admission is a willingness to undergo the personal psychotherapy (the preparatory analysis). Applicants who are graduates in any discipline, health service workers, counsellors, psychologists, and those who are currently undergoing therapy will be highly considered. However, anyone wishing to apply for the course must be from 25 years old to 100 years old, with a genuine interest to set up and work in private practice as a psychotherapist. Distance learners may start the Diploma Course at the age of 23 and any other course at the age of 20 or 18 according to the nature of the course. Learners would be expected to abide by the strict ethical guidelines of professional practice.

Admission Procedure

Learners are admitted on the course at any time during the academic year. There are three terms in the year. These are the Autumn Term (October to December), the Spring Term (January to March) and Summer Term (April to July). Distance learners can start their studies at any time when the learner has paid the tuition fee in full or in part. A learner's suitability for admission is assessed through the details submitted on the application form and the statement of his/her intention for wishing to become a psychotherapist.

If these details are satisfactory, admission is normally through an interview, except for overseas applicants and distance learners. Occasionally, very suitable learners are admitted without an interview. The part time course is not available to applicants from countries which are outside the European Union.

An application is rejected if it is felt that the applicant would not benefit from the course or would not be able to cope with the strict ethical demands of the profession.

Abstract of the Course Syllabus

As shown above, the course structure is in four parts: the preparatory analysis, the theoretical lectures and the seminars, the practical work under supervision and the research essay.

Although the major theoretical and practical approach of the course is psychodynamics, giving an aetiological account of symptom formation, all psychotherapy approaches are taught on the course as these approaches are developments from the psychodynamic approach. Learners are encouraged to specialise in the approach which they wish to work with.

The course introduces the candidates to the fundamental theories of psychodynamics and their relationship to human nature, the globalisation of psychotherapy. Teachings are based on the corner-stones of psychoanalysis, the relationship between psychoanalysis, medicine and science, the theories of Freud, Adler, Jung, Rank, other pioneers and other approaches in therapy, the historical links between them and their points of departure.

The syllabus includes a critical account of the medical model of illness, a basic introduction to the philosophy of mind, the mind/body problem, cultural growth and social life, a brief history of medicine and psychotherapy, mental illness and medicine, the fundamental theories of abnormal psychology, physiology and human anatomy, basic theories of neurology, psychopathology, the influences of Babinski, Bernheim, Breuer, Brucke, Charcot, Fliess, Liebeault, Meynert, etc., psychosomatic and somatopsychic problems, the critical examination of Freud's major case histories, the clinical use of hypnosis in the treatment of mental and emotional problems, the theory of catharsis, the concept of health and illness in psychotherapy, the issue of psychotherapy and morality, setting up in professional practice, legal points, professional indemnity insurance, etc.

The Topics for Tutorials and Seminars

The topics for tutorials and seminars are arranged in four groups which the learners must complete during the period of training. These groups are not in any serial order of precedence so the learner may begin his/her training from anywhere within the groups. Learners receive a course programme showing the schedule of topics of seminars and tutorials when they join the course.

The Principles of Psychodynamics

The dynamics of the psyche

The notions of conflict in psychodynamic psychotherapy

History of medicine

Basic theories in neurology

The dynamics of the unconscious

Infantile Sexuality and psychosexuality

Repression

The theory of dreams

The mechanisms of defence

Freud, Adler, Rank, Jung, and other pioneers of psychoanalysis

Breuer and the theory of catharsis

Psychoanalysis and psychotherapy

Philosophical theories of the mind

The Dynamics of the Psychoneuroses

The notions of illness - medical and psychological

Psychoneurosis and psychosis

Freud on sexuality and neurosis

Psychosexual problems

Notions of perversions

Human anatomy and physiology

Organic and psychological depression

Psychosomatic and somatopsychic disorders

Hysteria - Josef Breuer and Fraulein Anna O

Psychopathology

Study of some Freudian case histories: Dora, Little Hans, Rat Man, Wolf Man and others

Therapeutic Relations and Critical Points

The dynamics of transference
Phases of development
Complexes of the phallic phase
Psychoanalysis after the death of Freud
The problem of temporality in psychotherapy
The myth of mental illness
The myth of psychotherapy
Explanation of reasons and causes
Existentialism and psychotherapy
Psychotherapy and morality

Therapeutic Techniques and Ways of Practice

The pioneers of analytic psychotherapy
Jungian therapy
Short term therapy
The behaviour therapies
Hypnoanalysis
The myth of Coue's law
Interpretation and Explanation
Understanding and working through
The dynamics of cure
The Globalisation of psychotherapy
Psychoanalysis and psychotherapy in Africa
Psychoanalysis and psychotherapy in Asia
Psychoanalysis and psychotherapy in Britain
Psychoanalysis and psychotherapy in Europe
Psychoanalysis and psychotherapy in the USA
Essential points on the first meeting with clients
Codes of ethics of professional practice
Setting up in business
Legal points about professional practice
Professional indemnity insurance

Assessment, Training Plan and Progress Review

The assessment of learners begins from the start of the course and it is ongoing throughout their training. The application statement about the reasons for wanting to become a psychotherapist serves to introduce the learner to the sustained written work which is expected on the course. It forms a general guide for the assessment of learner's ability for self expression and their preparedness for written work during their training.

The course tutor and the learner draw up an *individual training agreement* (ITA) at the beginning of the course. This document sets out the course of the learners training and the goal to be achieved. Each learner has a progress review at the end of each term as part of

the continuing assessment and monitor of their progress or difficulty on the course. An individual training plan (ITP) is drawn up for each distance learner based on information from their application and major statement of intention. This is sent to the learner with the first lesson.

There are no annual examinations but learners are expected to complete a certain amount of essays per term and they are assessed every term on the quality of essays submitted, their attendance and progress on the course, the progress of their preparatory analysis and seminar presentation. Learners must produce three small essays of about 3000 words each or one essay of 5000 words per term. Distance learners are assessed on their written work at the beginning and on their preparatory analysis at the later stages of their course.

Subject to personal circumstances, negotiations and agreement after consultations, a learner who has failed to produce any written work for two consecutive terms may be asked to withdraw from the course and, perhaps, start again when circumstances are more favourable for commitment to serious learning. Distance learners are allowed to continue on the course at their own rate of learning and are not under pressure to produce work at a given time. The assessments and report of a learner's progress on the course will attempt to give the following information, where necessary about the learner.

- ❖ Essays completed.
- ❖ Seminar presentation.
- ❖ Practical training - personal therapy.
- ❖ Course work or research project carried out.
- ❖ Supervised final research work - mini thesis.
- ❖ Supervised work with clients where applicable.

The Method of Tuition and Practical Training

The course does not assume that learners have previous knowledge of the subject. Everyone is taught from the beginner level. However, if learners do have previous knowledge of the subject it helps them to search deeper into the practical issues raised in the tuition and the analytical sessions. The emphasis is on practical training for professional practice.

The class group is kept small so that the tuition and practical training is conducted by one instructor who is elected or appointed to the post initially for four or five years. The instructor is always an experienced tutor and a practising psychotherapist who is already involved in teaching work and has experience of academic research and capable of training people in the theory and practice of psychodynamic psychotherapy.

The tuition and seminars are held in Clinics to give practical training and familiarise the learners with clinical work. Towards the latter stages of the course, learners are expected to present seminars to the class group under the supervision of the instructor. Learners are given a list of topics to choose from and prepare a seminar on the topic of their choice.

Learners are informed of the Clinic where they will attend their lectures when they receive the offer of admission.

Although the training course is conducted entirely by one instructor, many visiting lecturers and speakers from medicine, philosophy, psychology and the legal profession also contribute to the training. Learners are notified in advance of the impending visit of an outside lecturer and the topic of lecture.

Every learner must undergo a preparatory analysis as an essential requirement of their training. This is the first stage of the learner's practical training for professional practice. The essential educational insight and understanding gathered from the preparatory analysis mirrors the learner's ability to cope with the demands of the profession.

The learner can undergo the preparatory analysis concurrently with the course or defer it to the end of the course. The fee for the preparatory analysis is £30 per session with the training analyst. However, the learners can choose to have the preparatory analysis with their own analysts and pay whatever the analysts charge.

In the final year of the course learners who have made excellent progress throughout their training will be invited to take part, under supervision, in the treatment of a client. This is arranged in the Clinics where we hold our lectures and analytic sessions. However, learners are not allowed to advertise for their own private clients while they are still in training and no learner will take part in the preparatory analysis of another learner.

Distance learners will be helped with their preparatory analysis at the latter stages of the course and invited to take part in the treatment of a client after the submission of their mini thesis. Other learners who have deferred their own preparatory analysis to the end of the course will not be invited to help in the treatment of any client until they have completed their own preparatory analysis.

Although the course is intended for people who wish to set up in private practice and work for themselves as professional psychotherapists, it is strictly up to the learners whether or not they set themselves up in professional practice after the successful completion of their training.

The autumn term of the first year on the course ends always with a visit to the Freud Museum. This visit helps to consolidate the learner's knowledge for the term as it clarifies for many learners the topics of learning and reading for the term.

The Learners Written Work

The standard of the course is postgraduate level. Learners are taught to have specialist knowledge of psychodynamic psychotherapy and to produce a mini research work in this area. However the teaching on the course begins from the basics and does not assume that the learners have any previous knowledge of the subject.

Learners are given help and encouraged to work hard. They are given plenty of exercises, an extensive reading list of scientific literature on psychotherapy and are taught to be familiar with the views of the pioneers of analytic psychotherapy. They are also encouraged to read psychotherapy journals regularly. The learners are assessed throughout their training and are expected to produce three small essays of 3000 words each per term or one essay of 5000 words on each term.

As mentioned under *Assessment* above, the application statement about the reasons for wanting to become a psychotherapist serves to introduce the learners to the sustained written work which is expected on the course. The statement forms a general guide for the assessment of learner's ability for self expression and their preparedness for written work during their training.

Learners must aim to keep to the target of work on their *individual training plans* (ITP). A learner who fails to produce a written work for two terms in succession may be asked, subject to consultations and negotiations, to withdraw from the course and, perhaps, to return at such time when personal circumstances are more favourable for commitment to serious learning. Distance learners are exempt from this rule.

The Final Examination

The final examination is a *viva voce* on a small research work of 15,000 words based on the learners chosen topic of interest within psychotherapy. Learners will produce this essay after they have completed their training. The diploma is awarded from the assessment of the final essay, the learner's seminar presentation, and the learners work throughout their training.

At the end of the course, learners will receive final instructions on how to bind and present their thesis. Learners who are ready to present their thesis for examination will submit an ***Examination Entry Form*** with the examination entry fee of £300 after they have had consultation with their tutor/supervisor.

The thesis is examined by two external examiners. The diploma is ungraded but it can be awarded with distinction where a learner has maintained an excellent standard throughout the course and the final essay makes an outstanding contribution to the theory, practice, or to the critical analysis of psychotherapy.

Adequate help and supervision are given to learners in the production of the final essay. Subject to arrangement, learners are offered the opportunity for the critical review of their final essay by presenting parts or the whole of the final essay to a small group in a seminar.

Learners whose essays are not of the required high standard, either in the final examination or throughout the course shall, on their own request, be awarded a *Certificate in Psychodynamic Psychotherapy*. Such award can only be given to someone with excellent attendance record throughout the period of the course.

The Attendance Register

Learners must sign an attendance register each time they attend for tuition and practical work. This register is a necessary evidence, which is of great advantage to the learners for the award of the *Certificate in Psychodynamic Psychotherapy* where it is required as mentioned above.

Payment of the Tuition Fee

The tuition fee is payable in advance of the start of each course. A learner is registered on the course after the payment of the tuition fee. The tuition fee is due for payment whenever a place has been accepted on the course. The fee may be paid in full or by installments. Distance learners must pay the fee to their tutor.

Please take note that if a learner's tuition fee remains outstanding at the end of the course, the learner will not be allowed to take the final examination until the outstanding balance is cleared. The tuition fee for the course is as follows;

- ❖ Full Time Studies £2,800 per year for UK/EU, £4,000 per year, foreign students
- ❖ Part Time Studies £1,800 per year for UK/EU, £3,000 per year, foreign students
- ❖ Distance Learning **£1,800 one off fee only** for the complete course

Ethics of Professional Practice

INTAPSY maintains a very strict and very high standard moral code of professional practice and learners are taught from the beginning and throughout their training to abide by the moral code and to conduct themselves in an exemplary manner throughout their training and professional career.

DECLARATION OF PROFESSIONAL INTEGRITY

Under INTAPSY regulations, a practising member who fails to abide by the codes of ethics of professional practice will be struck off and will, as a result, cease to practise as a member of INTAPSY.

In recognition and enforcement of the above regulation, at the completion of the diploma course, all successful learners are expected to make a declaration to be of good professional behaviour and to observe the code of ethical practice as prescribed by *INTAPSY*. This declaration is a prepared document which all members must sign before they receive their diploma. This document must be signed whether the member intends to embark on professional practice or not.

The Association aims to ensure that members maintain the very strict moral standard which is expected of their training and professional status and in this way it can give support to members who abide by the code of ethics of professional practice. Matters of ethics and professional conduct are discussed through the training sessions with illustrations from case studies.

PUBLIC WORKSHOPS

There are regular public workshops. These workshops help to introduce our learners to the public in therapeutic matters and provide a forum for final year learners to acquire new skills which they can employ in their professional practice. The subjects for the workshops are varied but they include some of the topics in our publications mentioned below especially in the popular book, *Mind Castles*. Final year learners are allowed to attend the workshops **FREE** of charge.

WEALTH AND PROSPERITY

This is a practical course about how to acquire wealth and prosperity in a legitimate way. Those who register on this course will be invited to a **FREE**, one day, interactive workshop in London for United Kingdom learners. Other learners will have the workshop in a centre in their own countries.

The course is by distance learning and the free workshop. Learners will learn the **essential secrets** of how to acquire wealth and prosperity and be guided through exercises to start a wealth building venture of their own choice. Full guidance is given throughout the course. The fee for this course is £500.

OTHER COURSES

The following courses are open to everyone and anyone can join them at any time. The Hypnotherapy Course requires candidates to be a minimum of 25 years old at the start of the course. The other courses do not require special qualifications. The courses aim to introduce candidates to a particular subject and enable them to develop skills in the subject area.

Some of these courses give the learner a basic foundation to our professional training diploma course. Learners who wish to enroll on the diploma course but are under the age of 25 are strongly recommended to enrol on our foundation courses such as the counselling course or the hypnotherapy course. Other courses give the learner a foundation in the use of English language, a foundation which is strong enough to enable them to pass the Pitman English language examination or obtain the Certificate in Adult Literacy which is awarded by the London Chamber of Commerce and Industry and City and Guilds Examination Boards.

The foundation courses are also available on a one-to-one tuition. The fee for each course is £500 per term for United Kingdom and European Union students. Overseas students pay £3500 per year.

Counselling

This is a one year course on practical and theoretical skills. The counselling orientation is psychodynamics. The aim of the course is to enable candidates to acquire the basic practical and theoretical skills of counselling which they can utilize to solve certain personal problems. The minimum age for this course is 20 years. ***This course does not***

qualify the learner to practise as a counsellor but it gives the learner a foundation to our diploma course when combined with the psychology course described below.

The course is open to everyone from the age of 20 upwards and it is available on distance learning and on a one-to-one tuition. Learners can join at any time during the year. To apply for this course you must complete the application form, mark it 'Counselling' and return it to *INTAPSY* as soon as possible. Some of the topics for discussion are as follows.

What is counselling?

Counselling and psychotherapy

Who does what? Professional boundaries within the helping field

Counselling skills - dealing with perceptual viewpoint

Levels of mental awareness

Counselling skills - Listening

Repression and the unconscious

Counselling skill - reflection

Counselling skills - the ability to ask questions thoughtfully

Assertiveness and self confidence

Hypnotherapy

This course gives training in Analytical Hypnotherapy which is complete enough to enable the learner to practise as a hypnotherapist after the training. The training is spread over two academic terms (6 months) and includes a training analysis which is a necessary requirement of the training. The minimum age for this course is 25 years. Candidates can join the course at any time of the year. All classes are held in the evening. There are no weekend courses. A separate leaflet describing this course is available for those interested. Some of the essential topics for discussion are as follows.

Hypnosis and Hypnotherapy - the historical origins.

The significance of suggestions.

The Mechanisms of Defence.

The Dynamics of the Unconscious.

The Dynamics of Symptoms.

Therapeutic Relations.

How to use hypnosis to solve problems.

Philosophy

This is a one year course of general introduction to philosophy. The course consists of lively discussions and exercises on practical and contemporary issues. The aim of the course is to enable candidates to develop a critical awareness which they can apply in the examination of certain practical and social issues of the day. The course is open to everyone. There are no special knowledge or qualification required for admission. To

apply for the course you must complete the application form, mark it 'Philosophy' and return it to *INTAPSY* as soon as possible. Some of the topics for discussion are as follows.

The problem of knowledge

Abortion

Euthanasia

Embryology (IVF)

Spare part surgery

Existentialism

Freedom and determinism

Fatalism

Faith and the existence of God

Miracles

Doing right and wrong

Pleasure and happiness

Psychology

This is a one year foundation course on psychology. The aim of the course is to provide a general introduction to the subject of psychology and the work that psychologists do. The course deals with issues in social psychology, cognitive psychology, individual differences, developmental psychology and it gives learners a foundation to our diploma course when combined with the counselling course described above.

The course is open to everyone and it is also available on a one-to-one tuition. To apply for the course you must complete the application form, mark it 'Psychology' and return it to *INTAPSY* as soon as possible. Some of the topics for discussion are as follows.

Aggressiveness and antisocial behaviour

Attention and memory

Attitudes and prejudice

Conformity and obedience

Interpersonal attraction

Motivation

Personality and intelligence

Research methods

Sleep and dream

Basic Skills in Literacy and Numeracy

This is a foundation course which lasts for one year. It is a pre-vocational training course in literacy and numeracy which helps learners to acquire and, or, improve their skills in those areas. It deals with the basic use of numbers in calculation, the achievement of effective communication skills in reading and writing, grammar, improving self esteem and self worth by increasing confidence through a positive mental attitude.

The course also deals with the preparation of Curriculum Vitae (CV), business plans and the preparation for a job interview, an examination, driving test or public speech. The

basic skills element of the course is based on the adult literacy and numeracy core curriculum. Learners on this course will find the book, *Mind Castle* an essential reading for the building of confidence and for some other topics dealt with on the course.

English for Speakers of Other Languages (ESOL)

This course lasts for one year. It is for people who need to learn English in order to get a job, those who need to have a good understanding of English before starting on their own major course of study or those who just want to learn the language in order to fit well in the community in which they live. The course is based on adult ESOL core curriculum.

Method of Application

*Applications to join any course in this brochure must be made now by completing the application form. United Kingdom learners and other learners from European Union countries must complete the application form in this brochure and return it with a statement of about 500 words on ‘**Why I want to be a Psychotherapist**’, if they are applying for the Diploma Course. For any other course, write the name of the course on the form and return the application form without a statement.*

Learners from Outside the European Union

Learners who are from outside the European Union countries must pay the annual fee in full when they receive an offer of a place on the course. A letter of enrolment will be sent after payment of fee.

If a learner does not start on a course after the enrolment on it, any tuition fee which was paid in advance will be refunded in full. If a learner has already started on the course the tuition fee for that term is not refundable.

Learners from outside the European Union must know that they cannot be allowed to profit by deception. If a learner from outside the European Union countries obtains admission on a course with the sole intention of coming to the United Kingdom but not to study and pays the tuition fee with the only objective of obtaining a visa to come to the United Kingdom and then fails to start on the course, the fee will not be refunded because the learner has achieved the objective of coming to the United Kingdom and, the learner has wilfully obtained the admission by deception.

Learners from outside the European Union countries must know that in order to obtain a visa to study in the United Kingdom they must satisfy the visa officer that they are genuine students by showing evidence that they have paid the course fee. They must make sure that they have funding for the course and enough funding to maintain themselves in the United Kingdom throughout the period of their studies.

*When everything about funding and maintenance are in order, foreign learners must send their application for the Diploma Course with a statement of about 500 words on ‘**Why I want to be a Psychotherapist**’. These must be sent to **INTAPSY** by e-mail with **an attachment of a full photograph** of the learner or by post with **an attachment of a full photograph** of the learner.*

If the application is for any other course you must send it with a photograph of yourself, without the statement.

EQUAL OPPORTUNITY

INTAPSY has an equal opportunity policy. All learners and staff are considered according to the skills, talents and expertise which they possess. No one will be refused admission or employment to *INTAPSY* on the grounds of their gender, sexual orientation, religion, disability, racial origin, the way they look, or the way they talk.

We also expect all our learners and members to abide by the same equal opportunity ethos while they are with *INTAPSY*. The guiding rule is to *Do unto others as you would like them to do unto you*.

Applying for a Course

*It is advisable to send your application form as soon as possible, well in advance of the start of the course. Please **PRINT OUT** the application form shown below. Complete it and return to us **now or go online at www.intapsy.com and complete the form and submit it online**. The best way to contact us is by e-mail at enquiries@intapsy.com. We will try to respond quickly or as soon as possible.*

APPLICATION FORM

The Course you wish to study

Full Name

Date of Birth

Address

Telephone Number

E-mail Address

Nationality

Present Occupation

Education and Qualifications

Course: Full Time/Part Time Evening/Distance Learning

How did you learn about *INTAPSY* courses?

Note for Diploma in Psychotherapy Applicants Only

If you are applying for the Diploma Course you must write out on a separate sheet of paper, 500 words on *Why I want to be a Psychotherapist*.

Signature

Date

Send your application to *INTAPSY*, P O BOX 571, LONDON SW5 9SP,